





**Brighton & Hove
City Council**

Housing Management Consultative Committee

Title:	Housing Management Consultative Committee
Date:	4 November 2008
Time:	3.00pm
Venue:	Council Chamber, Hove Town Hall
Members:	Councillors: Caulfield (Chairman), Allen, Davey, Fryer, Mears, Pidgeon, Simpson (Opposition Spokesperson), Simson and Wells
Contact:	Martin Warren Senior Democratic Services Officer 01273 291058 martin.warren@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p>FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

HOUSING MANAGEMENT CONSULTATIVE COMMITTEE

Tenant Representatives:

Chris El-Shabba, Brighton East Area Housing Management Panel

Stewart Gover, North & East Area Housing Management Panel

Ted Harman, Brighton East Area Housing Management Panel

Heather Hayes, North & East Area Housing Management Panel

Chris Kift, Central Area Housing Management Panel

Beryl Snelling, Central Area Housing Management Panel

Tina Urquhart, West Hove & Portslade Area Housing Management Panel

Joan Westmoreland, West Hove & Portslade Area Housing Management Panel

Muriel Briault, Leaseholder Action Group

Tom Whiting, Sheltered Housing Action Group

John Melson, High Rise Action Group

Colin Carden, Older People's Council

Sue Hensen, Tenant Disability Network

AGENDA

33. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

34. MINUTES OF THE PREVIOUS MEETING

1 - 6

Minutes of the meeting held on 23rd September 2008 (copy attached).

35. CHAIRMAN'S COMMUNICATIONS

36. CALLOVER

37. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 28th October)

No public questions received by date of publication.

38. WRITTEN QUESTIONS FROM COUNCILLORS

(The closing date for receipt of Councillor questions was 10.00am on 23rd October)

No written questions have been received.

HOUSING MANAGEMENT CONSULTATIVE COMMITTEE

39. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 28th October 2008)

No deputations received by date of publication.

40. PETITIONS

41. LETTERS FROM COUNCILLORS

(The closing date for receipt of Councillor letters was 10.00am on 23rd October)

No letters have been received.

42. ESTATE SERVICES REVIEW

7 - 18

Report of the Director of Adult Social Care & Housing (copy attached)

Contact Officer: Hilary Edgar

Tel: 293354

Ward Affected: All Wards

43. DELIVERY OF SUPPORT SERVICES FOR COUNCIL SHELTERED HOUSING TENANTS

19 - 34

Report of the Director of Adult Social Care & Housing (copy attached)

Contact Officer: Helen Clarkmead

Tel: 293250

Ward Affected: All Wards

44. HOUSING PROCUREMENT PROGRESS REPORT - PRESENTATION

Presentation by Representatives of the Asset Management Panel

Contact Officer: Nick Hibberd

Tel: 293756

Ward Affected: All Wards

45. LOCAL DELIVERY VEHICLE - PRESENTATION

Presentation by the Head of Housing Strategy & Development.

Contact Officer: Martin Reid

Tel: 29-3321

Ward Affected: All Wards

46. VALUE FOR MONEY REVIEW OF HOUSING SERVICES

35 - 66

Report of the Director of Adult Social Care & Housing (copy attached)

Contact Officer: Nick Hibberd

Tel: 293756

Ward Affected: All Wards

47. HOUSING MANAGEMENT PERFORMANCE REPORT

67 - 92

Report of the Director of Adult Social Care & Housing (copy attached)

Contact Officer: John Austin-Locke

Tel: 29-1008

Ward Affected: All Wards

HOUSING MANAGEMENT CONSULTATIVE COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Martin Warren, (01273 291058, email martin.warren@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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